**SWANBOURNE PARISH COUNCIL**

**PARISH COUNCIL MEETING**

Wednesday 11th January 2023 at **7.00pm**,

To be held in Swanbourne Village Hall

**AGENDA**

|  |  |  |  |
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| 1. | **Apologies**   1. To receive apologies for absence. | Chair | 7.00 |
| 2. | **Declarations of interest**   1. To receive any declarations of interest. | Chair |  |
| 3. | **Minutes**   1. To approve theminutes of the Parish Council Meeting held on 23rd November 2022. 2. To receive update on action points. | Chair | 7.05 |
| 4. | **Council matters**   1. To approve the draft policy for public participation at Parish Council meetings (Appendix A). 2. To receive expressions of interest in the office of Parish Councillor. To discuss and approve a candidate for co-option. | Chair | 7.15 |
| 5. | **Public participation**  To receive questions or comments from members of the public present, to include:   1. Update on Swanbourne Estate issues 2. Update on Swanbourne church matters | Chair | 7.35 |
| 6. | **Finance**   1. To ratify items of income and expenditure since the last meeting (Appendix B, item 1). 2. To review the draft budget proposal for 2023 (Appendix B, item 2) and agree precept request for 23/24. 3. To review and ratify risk register at end December 2022 (Appendix C). | Clerk | 7.50 |
| 7. | **Planning applications**  To receive update on planning applications received and in progress (Appendix B, item 3) | Chair | 8.10 |
| 8. | **Road, parking and village maintenance issues**   1. To note forthcoming meeting with Councillor Phil Gomm scheduled for 19th January. 2. To discuss the opportunity for a village litter pick. | Chair | 8.20 |
| 9. | **Reports from Councillors**   1. To discuss opportunities for fund raising for the Parish Council. 2. To receive update and report from all council members. | All Cllrs | 8.30 |
| 10. | **Items for next agenda**  Agree dates for future meetings  To receive items for the next agenda. |  |  |
| 11. | **Next meeting**  The next meeting is scheduled for Wednesday 8th March 2023. |  |  |
| 12. | **Close of meeting**. |  | 9.15 |

Jo Tudor,

Clerk to Swanbourne Parish Council

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